

Reports are created for a selected period for personal check or additional statistic data. They enable, for example, an overview of amount of toners delivered by the supplier (resp. headquarters), how much you have received, how many units have been issued to which printer at your location, stock at the end of the period and also the difference in the current state. The user can only view *Summary report* for his assigned location. Other reports can only be viewed by a user with assigned authorization *Manager of supplies* and he may use them to make new orders, compare printing efficiency in different locations, and he also has available individual reports of confirmed receptions, issues.

Lokalita	Položka	Zásoba na počiatku obdobia (08.02.2011)		Dodaný materiál 09.02.2011 - 09.08.2011		Spotrebovaný materiál 09.02.2011 - 09.08.2011	Zásoba na konci obdobia (09.08.2011)		Rozdiel v aktuálnom stave k 09.08.2011
		Vypočítaná z minulých období	Z inventúry na lokalite	Dodávateľ dodal na lokalitu	Potvrdený príjem na lokalite	Zapísaný výdaj na lokalite	Vypočítaný (dodávateľ - výdaj na lokalite)	Zapísaný príjem na lokalite - výdaj na lokalite	
Levice Centrum	Q2612A	4	3	28	28	26	6	6	0
Levice Centrum	Q7551X	4	2	-3	-3	1	0	0	0
Levice Centrum	Q5949X	1	2	1	1	1	1	1	0
Levice Centrum	A4 balík (500ks)	35	12	75	115	115	-5	35	-40
Levice Centrum	C7115X	0	0	-1	0	1	-2	-1	-1
Levice Centrum	CB435A	2	0	2	2	3	1	1	0
Levice Centrum	CE505X	0	0	3	3	1	2	2	0
Levice Centrum	C7115X	1	0	0	0	0	1	1	0

Image: Príklad sumárneho reportu spotrebného materiálu za vybrané obdobie

Date:  
03/29/2012



[1]

## Links

[1] <https://customermonitor.co/sites/default/files/reporty.png>